



Hemel Hempstead Swimming Club – Assistant Head Coach

Brief Background to Hemel Hempstead Swimming Club;

Hemel Hempstead Swimming Club has been within the swimming community for over a 100 year and are looking to strengthen our coaching team to support further membership growth and enhance swimmers to achieve even higher racing potential. The club currently has just over 250 members and growing, competing regularly across UK, aged from 6 to 70 years.

The club has a comprehensive training program to support all ages and abilities. Our training provisions have recently grown and are now over 35 hours a week across all squads incorporating different venues/ multiple pools. As another progressive step towards achieving the clubs mission/vision we have expanded, to the 2017/18 season, a more comprehensive land training program across our 4 top squads. HHSC has had multiple podium finishes at County (2017 top 10 team) and Regional level (top 25) and are driving to strengthen these, as well as increasing depth at national meets. Our 2017-18 season has 3 training camps incorporating foreign travel, and long course training.

We have a comprehensive competition program covering from fun introductory opportunities through to competing at level one licensed meets/ national championships, and masters racing at world level. We also provide a progressive team ethos with local leagues, National Arena League, and supporting multiple county and regional relay teams. The club also organises 3 open meets per year and host 6 team galas.

Job Description and Role

The Assistant Head Coach holds a supportive role in the ongoing development of the club's coaching programme and towards club's vision. The Assistant Head Coach will support the Head Coach to continue to develop the competitive swimming training programme, and to provide further expertise and strength.

Main Responsibilities:

- To implement the Club's swimming programme with the long-term goal of supporting national standard or higher athletes; including planning, delivering and evaluating sessions/ training cycles.
- Positively working with the Head Coach and other coaching/HHSC staff.
- Attend competitions and open meets to support Club swimmers as directed by the Head Coach.
- To support the Head Coach in mentoring the coaching team and guiding all support staff towards the vision of the club and goals of the competitive programme.
- Support or collaborate with the head coach in administrative duties, new ideas or concepts.
- Promote professional coaching standards, as well as ensuring best practice and continuous improvement to achieve performance outcomes.
- Provide regular and appropriate information and reporting to the Head Coach on a regular basis.
- To attend any personal development opportunities as outlined by the head coach and or by the committee.



Hemel Hempstead Swimming Club – Assistant Head Coach

Qualifications and Requirements:

- Essential; Swim England (ASA) Swimming Coach Level 2 or above.
- Essential; Proven track record of coaching swimming, including knowledge (and preferably recent experience) of the Long-Term Athlete Development and provide evidence of relevant CPD both formal and informal.
- Essential; Full UK Valid Driving License as attendance at competitions across the UK and transport.
- Essential; DBS clearance.
- Desirable; Valid Passport.
- Desirable; Fitness instructor, personal trainer or strength and conditioning qualification or other sporting qualifications.
- Desirable; Previous experience working with disability swimmers and age group/ youth/ senior swimmers up to or above regional standard.
- Desirable; Experience of working within a broader aquatic environment.

Personal Attributes:

- Ambitious, passionate, self-motivated, driven and enthusiastic.
- Be an effective communicator, within the club and the community, and comfortable talking with parents, swimmers, fellow coaches and other key people and organisations.
- The ability to build and maintain effective working relationship with the Head Coach, committee members, other coaching staff, swimmers and their parents.
- Be flexible and adaptable to working hours.
- A “can do” approach to your work which may include additional hours to ensure the job is done to the best of your ability.
- Effective time management, planning and organisation.

Job Description:	Self Employed Assistant Head Coach,
Type of Role:	Part-time/ Remuneration and Travel expenses,
Reporting to:	Head Coach.

This job description should not be regarded as exclusive or exhaustive. It is an outline of the role of Assistant Head Coach, will be developed over time, and may be subject to adjustment considering the changing needs of Hemel Hempstead Swimming Club.

For further information about the Assistant Head Coach role at Hemel Hempstead Swimming Club contact; admin@hhsc.org.uk.

To submit an application, send a copy of your curriculum vitae (CV) and covering letter to; admin@hhsc.org.uk.